

## 4 - 6 WEEKS PRIOR

- Brokerage sends docs to lawyers
- Book Movers (If possible move the day after closing)
- look into moving insurance

## 1 Week Prior

- Meet with lawyer
- Defrost Fridge/Freezer
- Drain Fuel/oil from power equipment
- Pack items to be taken in your car and label
- "DO NOT MOVE"
- Remove all moveable fixtures \*
- Schedule final walkthrough (1-2 days before closing)
- Confirm new appliance/furniture deliveries\*\*

## 2 - 3 WEEKS PRIOR

Notification of new address (see attached)

- |                               |                               |
|-------------------------------|-------------------------------|
| • Doctor                      | • Phone(s)                    |
| • Dentist                     | • Cable / Internet            |
| • Accountant                  | • Gas (Heat)                  |
| • School(s)                   | • Hydro (Electricity)         |
| • Bank(s)                     | • Water (municipality)        |
| • Credit Cards                | • Financial Advisor           |
| • Driver's License            | • CAA Membership              |
| • Health Cards                | • Car Lease / Finance         |
| • Library / Gym, etc.         | • Canada Post (redirect mail) |
| • Canada Revenue Agency       | • Auto / Life Insurance       |
| • Subscriptions / Memberships |                               |
| • Employer                    |                               |

## 2-3 DAYS PRIOR

- Pack a "Survival Kit Box" and keep in your car
- Gather / Pack valuables carefully
- Back up your computer
- Pack luggage with essential clothing and medication, enough for 1 week
- Remove all drapes / blinds (if not sold with house)

## DO'S

- Label boxes clearly, indicate where it is going
- Make an inventory list & check off as moved in
- Carefully wrap and label liquids, cleaners, shampoos, toxins, etc.
- If moving appliances ensure motors are bolted
- Keep important documents related to new home / appliances / furniture with you\*\*

\*Only items excluded in offer and not bolted can be removed. Ask for clarification if needed

## MOVING DAY

- Remove all bedding and linens
- Check all closets, cabinets, windows, lights and doors
- Clean interior of fridge, freezer, oven and microwave, and wipe down cupboards
- Final clean of bathrooms
- Remove all garbage and recycling
- Leave extra keys, mailbox key (and note with location), garage door remote(s) on kitchen counter
- Sweep and vacuum before you lock up

## SURVIVAL KIT BOX

- 2-4 black permanent markers
- Notepad and 2 pens
- Phone charger(s)
- Several rolls of tape (masking/moving)
- Scissors
- Band-Aids / First Aid Kit
- Tylenol / Advil & Pepto Bismol / Gravol
- Tissues & Toilet Paper
- Paper plates, napkins, plastic forks
- Paper towels & cleaning rags
- Dish and hand soap
- Household, bathroom and window cleaner(s)
- Case of bottled water
- Snacks and quick grab & eat food
- Ziplock & garbage bags
- Mops, brooms dustpans
- laundry detergent

## UPON ARRIVAL AT YOUR NEW HOME

- Do a quick walkthrough of the home before the movers to note damage, if any.
- Turn on all lights, faucets, appliances, flush toilets, and check the A/C and furnace are working
- Ask movers to put labelled boxes in designated room & cross off checklist
- Put Survival Kit in the Kitchen for easy access

## DON'TS

- DO NOT pack flammables - dispose properly
- DO NOT pack anything without labelling and organizing by location
- DO NOT wait to start packing on the day of the move
- \*\*DO NOT MAKE ANY CREDIT PURCHASES WITHOUT SPEAKING TO YOUR MORTGAGE REPRESENTATIVE



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# ADDRESS UPDATES

SERVICE	PHONE	WEBSITE	SERVICE AREA
<b>Phone / Internet</b>			
Bell	519-310-2355	<a href="http://www.bell.ca/move">www.bell.ca/move</a>	Oxford County
Rogers	888-764-3771	<a href="http://www.rogers.com">www.rogers.com</a>	Oxford County
Execulink	877-393-2854	<a href="http://www.execulink.ca">www.execulink.ca</a>	Oxford County
<b>Water Heater</b>			
Reliance	888-735-4262	<a href="http://www.reliancehomecomfort.com">www.reliancehomecomfort.com</a>	Oxford County
<b>Gas / Oil</b>			
Enbridge Gas	888-774-3111	<a href="http://www.enbridgegas.com">www.enbridgegas.com</a>	Oxford County
Mackay Fuels	519-537-3151	no website	Oxford County
<b>Water</b>			
ERTH Solutions	519-485-6057 877-485-6050	<a href="http://www.erthsolutions.com">www.erthsolutions.com</a>	Oxford County
<b>Hydro</b>			
Hydro One	888-664-9376	<a href="http://www.hydroone.com">www.hydroone.com</a>	Woodstock
ERTH Power	519-485-1820	<a href="http://www.ertHPower.com">www.ertHPower.com</a>	Tavistock, Ingersoll Norwich, SW Oxford & Zorra Township
<b>Other</b>			
Canada Post	844-454-3009	<a href="http://www.canadapost.com">www.canadapost.com</a>	
Service Canada	800-267-8097 519-485-1820 519-863-2025	<a href="http://www.ontario.ca/page/serviceontario">www.ontario.ca/page/serviceontario</a>	Woodstock Ingersoll Norwich

## Other Important Notifications

- Insurance Company
- Lawyer
- Bank & Investment Companies
- Doctor and Specialists
- Service Canada - Driver's License, Vehicle Registration, Health Card, Gov't ID
- Dentist
- Optometrist
- Hearing Centres
- Social Memberships (ie. Library, Navy Club)
- Post Office to change and re-direct mail
- Any on-line membership accounts



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